

## TRAVELING WARDROBE SUPERVISORS INFORMATION FORM

### Part One: Production and Supervisor Contact Information

- 1A. Name of Production:
- 2A. Name of Wardrobe Supervisor:
- 2B. Wardrobe Supervisor Phone:
- 2C. Wardrobe Supervisor Email:
- 2D. Wardrobe Supervisor Preferred Method of Contact: - Email
- 3A. Name of Assistant Wardrobe Supervisor:
- 3B. Assistant Wardrobe Supervisor Phone:
- 3C. Assistant Wardrobe Supervisor Email:
- 3D. Assistant Wardrobe Supervisor Preferred Method of Contact: - N/A

### Part Two: Wardrobe Personnel Information

- 4A. Number of Wardrobe Personnel Needed:
- 5A. Are all personnel hired to dress?: - No
- 5B. If not, which personnel are hired to do so?:
- 6A. How many hours per week does the laundry person work?:  show
- 6B. Can the laundry person also be a dresser on the show?: - No
- 7A. How many hours per week does the stitcher work?:
- 7B. Can the stitcher also be a dresser on the show?: - Yes
- 8A. Check if there is day work: ☐
- 8B. If there is day work, for how many days a week? (Skip if the answer to question 8a is no):
- 8C. How many day workers are needed? (Skip if the answer to question 8a is no):
- 8D. Does that include the laundry person? (Skip if the answer to question 8a is no): -
- 8E. Does that include the stitcher? (Skip if the answer to question 8a is no): -
- 9A. Is there continuity call before each show?: - Y
- 9B. If so, for how long? (Skip if the answer to question 9A is no):  (90 min total)
- 9C. If there is continuity call, for how many dressers? (Skip if the answer to question 9A is no):

**Part Three: Gender Breakdown and Show Needs**

10A. What is your ideal gender breakdown?:

10B. How many men would you need?:

10C. How many women would you need?:

11A. How important is the gender for the dressers?: -

12A. Check if you need a Dry Cleaner: ☒

13A. Check if you need a shoe repair place: ☒

**Part Four: Additional Remarks**

Please write any special needs or special instructions for your production below:

This is a very slow show.

There are only 4 cues for the dresser, and laundry is typically  
2 loads per show done post show.

For LOAD IN/OUT: 2 Dresser/Stitcher, 1 Wigs, 1 Laundry

For SHOW CALL: 1 Dresser, 1 Wigs, 1 Laundry

I typically bring Laundry in 1 hour later for SHOW CALL so they can remain 1 hour after.