

TRAVELING WARDROBE SUPERVISORS INFORMATION FORM

Part One: Production and Supervisor Contact Information

1A. Name of Production:

2A. Name of Wardrobe Supervisor:

2B. Wardrobe Supervisor Phone:

2C. Wardrobe Supervisor Email:

2D. Wardrobe Supervisor Preferred Method of Contact:

3A. Name of Assistant Wardrobe Supervisor:

3B. Assistant Wardrobe Supervisor Phone:

3C. Assistant Wardrobe Supervisor Email:

3D. Assistant Wardrobe Supervisor Preferred Method of Contact:

Part Two: Wardrobe Personnel Information

4A. Number of Wardrobe Personnel Needed:

5A. Are all personnel hired to dress?:

5B. If not, which personnel are hired to do so?:

6A. How many hours per week does the laundry person work?:

6B. Can the laundry person also be a dresser on the show?:

7A. How many hours per week does the stitcher work?:

7B. Can the stitcher also be a dresser on the show?:

8A. Check if there is day work:

8B. If there is day work, for how many days a week? (Skip if the answer to question 8a is no):

8C. How many day workers are needed? (Skip if the answer to question 8a is no):

8D. Does that include the laundry person? (Skip if the answer to question 8a is no):

8E. Does that include the stitcher? (Skip if the answer to question 8a is no):

9A. Is there continuity call before each show?:

9B. If so, for how long? (Skip if the answer to question 9A is no):

9C. If there is continuity call, for how many dressers? (Skip if the answer to question 9A is no):

Part Three: Gender Breakdown and Show Needs

10A. What is your ideal gender breakdown?:

10B. How many men would you need?:

10C. How many women would you need?:

11A. How important is the gender for the dressers?:

12A. Check if you need a Dry Cleaner:

13A. Check if you need a shoe repair place:

Part Four: Additional Remarks

Please write any special needs or special instructions for your production below: