

TRAVELING WARDROBE SUPERVISORS INFORMATION FORM

Part One: Production and Supervisor Contact Information

- 1A. Name of Production:
- 2A. Name of Wardrobe Supervisor:
- 2B. Wardrobe Supervisor Phone:
- 2C. Wardrobe Supervisor Email:
- 2D. Wardrobe Supervisor Preferred Method of Contact: **Email**
- 3A. Name of Assistant Wardrobe Supervisor:
- 3B. Assistant Wardrobe Supervisor Phone:
- 3C. Assistant Wardrobe Supervisor Email:
- 3D. Assistant Wardrobe Supervisor Preferred Method of Contact: -

Part Two: Wardrobe Personnel Information

- 4A. Number of Wardrobe Personnel Needed:
- 5A. Are all personnel hired to dress?: **No**
- 5B. If not, which personnel are hired to do so?:
- 6A. How many hours per week does the laundry person work?:
- 6B. Can the laundry person also be a dresser on the show?: **No**
- 7A. How many hours per week does the stitcher work?:
- 7B. Can the stitcher also be a dresser on the show?: -
- 8A. Check if there is day work:
- 8B. If there is day work, for how many days a week? (Skip if the answer to question 8a is no):
- 8C. How many day workers are needed? (Skip if the answer to question 8a is no):
- 8D. Does that include the laundry person? (Skip if the answer to question 8a is no): -
- 8E. Does that include the stitcher? (Skip if the answer to question 8a is no): **Yes**
- 9A. Is there continuity call before each show?: **Yes**
- 9B. If so, for how long? (Skip if the answer to question 9A is no):
- 9C. If there is continuity call, for how many dressers? (Skip if the answer to question 9A is no):

Part Three: Gender Breakdown and Show Needs

10A. What is your ideal gender breakdown?:

10B. How many men would you need?:

10C. How many women would you need?:

11A. How important is the gender for the dressers?: **Not Important**

12A. Check if you need a Dry Cleaner:

13A. Check if you need a shoe repair place:

Part Four: Additional Remarks

Please write any special needs or special instructions for your production below:

Requesting the Laundry person also stitch (if local union rules allow) if not then someone else on the call must be able to stitch during load in and day work calls. The Laundry start call times are the same as the dressers. The laundry call will last 4-5 hours and it would be helpful if the laundry person were skilled at ironing quickly. There will be no laundry call for the first performance.

We will do a work call on Tuesday and Friday afternoons and require 2 people.

This show runs about 2 hours and 45 minutes and has a 15-20 minute intermission depending on the city. Both dresser tracks are principal tracks, quick paced, and consistently busy. Both dressers must be able to assist with shoes and quickly get back up.

Our Load Out will require all 3 people and will last 1 hour following the final show